

FORM Q**PROPOSER'S QUESTION REQUEST & AGENCY RESPONSES No. 1**Project Name: SH-44, Linder Road to Ballantyne Lane Key Number: 13059

RFQ Section No. or Appendix	Question	Reserved for Agency Response
Section 2.1	As we are reviewing the SOQ's we had a question pertaining to the RFP. Can you provide us any detail on breakdown of what the scoring for the RFP will be, i.e. what percentage will be cost based. We are trying to evaluate some items and that would helps us for the SOQ.	Per Idaho Code 40-904: Part 26) The Proposals submitted by Short-listed Proposers in response to the Request For Proposals (RFP) shall be submitted at the same time but in separate parts, a Technical Proposal and a Price Proposal. Part 27) The Technical Proposals will be evaluated and scored without consideration of Project cost. Part 29) There will then be a public price opening. Part 31) The basis for Best-Value Selection divides the Proposer's price proposal by the technical proposal score to obtain a total score. The award goes to the Design-Builder with the lowest overall score.
Section 4.4	Can we add a footer to the form and change the font of the form to match our SOQ footer and font? The footer will aid us with page numbering.	Adding a footer and changing the font on the forms are not considered "material modifications".
Section 4.4.1.2	Your definition of "Major Participant" includes the lead engineering/design firm(s), (see 1.1.2). If the lead engineering and design firm does not have an equity position on the proposers team but will be engaged only as a subcontractor, do they still need to submit legal documents requested in RFQ section 4.4.2.1 D including powers of attorney?	If the intended reference is RFQ 4.4.1.2.D instead of 4.4.2.1.D, the legal requirements listed in Part D apply to the lead engineer/design firm regardless of the teaming arrangement.

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Section 4.4.2.1	Is the proposer limited to submitting résumés for the four (4) key personnel listed in section 4.4.2.1 only, or can we submit additional résumés for personnel that will have other key positions on the project that are critical in showing the qualifications of the proposers team?	Only resumes of Key Personnel identified in the RFQ will be accepted. Other relevant positions may be shown on the organizational chart.
Section 4.4.2.1	Who will be the ITD PM for the project so we can show that individual on the organization chart?	Use “ITD PM” instead of an individual for any organization charts or references.
Section 4.4.2.3	Is Form S required for the designer? Specifically, for items 6 and 7, most design firms are not out on sites nor have site supervisors or safety inspections. Can an NA or explanation line be added to the form for design firms.	Form S requires a response for each Major Participant. Enter applicable information for design firms, or an “NA” or explanation if necessary.
Appendix B Table B-1, Section 5	Please clarify, for each Major Participant we can provide three example projects at 2 pages per project (form?) for a total of 6 pages for each Major Participant for this section.	Correct. Using Form E, provide up to three examples of Project Experience for each Major Participant. Each example may be up to two pages in length. No more than six pages may be submitted for each Major Participant’s Project Experience.
Appendix B Table B-1, Section 6	Per your requirements <u>Form P</u> is limited to four (4) pages maximum. Form P also asks for the major participants name at the top of the form. Four pages does not allow enough room to complete the required information for the proposer and major participates if the information must be combined in one form. Should a Form P be filled out by the Proposer only, the Proposer and major participants on separate Form P’s, or combined on one Form P?	Form P is required for each Major Participant. An Addendum will be issued to revise RFQ Appendix B, Table B-1, Section 6, Past Performance, Form P to allow no more than three (3) pages per Major Participant.